**Myerlee Circle Condo Association**

**Maintenance Request Form**

**To: Myerlee Circle Maintenance Department**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Owner’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Unit address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Ft Myers, Fl. 33919**

**Description of repair requested**:

**Owner’s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Maintenance Department:**

**Completed: \_\_\_ Not Completed: \_\_\_\_\_\_**

**Action Taken: Action To Be Taken:**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of person completing repairs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Return all filled-in work orders to the Myerlee Board office and a copy to person who requested work to be done.**